

Part I: Attachments

**As Amended for Year 2**  
**October 1, 2006 - September 30, 2007**

OMB Control Number: 1820-0664  
Expiration Date: 09/30/08

### Attachment 1: Basic Information

Name of Lead Agency: University of Iowa,

Name of Applicable Division and/or Subdivision of Lead Agency:  
Center for Disabilities and Development

Address of Lead Agency:  
100 Hawkins Dr, Iowa City, IA 52242-1011

Name and Title of Certifying Representative for Lead Agency:  
Dr Meredith Hay, VP of Research, University of Iowa

Address for Certifying Representative:  
201 Gilmore Hall, University of Iowa, Iowa City, IA 52242-1011

Telephone for Certifying Representative: 1-319-335-2119

E-mail for Certifying Representative: meredith-hay@uiowa.edu

Name and Title of Program Director: Jane Gay

Address for Program Director: 100 Hawkins Drive, Iowa City, IA 52242-1011

Telephone for Program Director: 319-356-4463

E-mail for Program Director: jane-gay@uiowa.edu

Name and Title of Program Contact (if different from Program Director): **Not Applicable**

Address for Program Director:

Telephone for Program Director:

State: Iowa\_\_\_\_\_

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E-mail for Program Director:

Name of Implementing Entity:

Name of Applicable Division and/or Subdivision of Implementing Entity: **Not Applicable**

Address of Implementing Entity: **Not Applicable**

Name and Title of Program Director: **Not Applicable**

Address for Program Director: **Not Applicable**

Telephone for Program Director: **Not Applicable**

E-mail for Program Director: **Not Applicable**

Name and Title of Program Contact (if different from Program Director): **Not Applicable**

Address for Program Director: **Not Applicable**

Telephone for Program Director: **Not Applicable**

E-mail for Program Director: **Not Applicable**

## **Attachment 2: Lead Agency and Implementing Entity**

**2.1 Identification and Description of the Lead Agency** - Identify and describe the Lead Agency referred to in section 4(c)(1)(A) of the AT Act.

**2.1A Identification and Description of Lead Agency if an Implementing Entity is not designated**

In 1989, the Governor designated the University of Iowa Center for Disabilities and Development (CDD) as the lead agency for the Statewide Assistive Technology Program of Iowa. The Center for Disabilities and Development is directly responsible for conducting and overseeing the activities of the Statewide Assistive Technology Program, which is called the Iowa Program for Assistive Technology (IPAT).

CDD has been Iowa's University Center for Excellence in Developmental Disabilities Education, Research, and Service (UCEDD) since 1972. CDD works to improve full community inclusion by all Iowans of all ages, including those with disabilities. This is done through research, training, technical assistance, policy change, and awareness activities. As part of the University of Iowa, CDD is able to work in all areas of the lifespan of persons with disabilities: early intervention, education, health, community living, and employment. CDD provides pre-service and continuing education for disability-related service providers in health, education, vocational, and social work occupations.

The mission of the Iowa Program for Assistive Technology (IPAT) is to increase access to assistive technology by Iowans of all ages and all disabilities across all settings. IPAT does this through a variety of statewide activities and programs. Over the next three years, under the Assistive Technology Act of 1998, as amended, CDD will serve as the lead agency. IPAT will continue or begin new activities and programs to accomplish this mission.

The Iowa Program for Assistive Technology will provide its services, activities and programs statewide using several strategies. The information and referral service is available statewide through a toll-free voice and TTY telephone number, email, and accessible website. All awareness materials will be made available from the accessible website in text format or be mailed in accessible formats, which include Braille, large print, CD, and cassette. The state finance activities will be provided through toll-free phone, mail, or web application, and through local banks across the state. Access to services, activities, and programs will not be limited by age, income, disability type, or geographic location in the state.

IPAT information and referral staff will provide the state's comprehensive information and referral service for assistive technology. This information and referral service has been in place since the program started in 1989 and will continue to provide information to consumers, family members, and service providers. IPAT maintains a database of assistive technology services and funding options. During Year 1, IPAT decided that it was no longer efficient use of staff time and funds to maintain its own database of devices. So, IPAT staff now use a combination the web-based databases of assistive technology devices provided through national AT website at Georgia Tech ([www.assistivetech.net](http://www.assistivetech.net)) and Abledata ([www.abledata.com](http://www.abledata.com)). Over 91% of the customers' state they would use the service again and recommend it to others. The information and referral service and database will be available to the staff from the state, regional, and community agencies for education, employment, human services and community living.

For training activities, IPAT will use experts from its own staff, the CDD assistive technology clinical staff, and contracts or partnerships with other assistive technology experts. The IPAT

Funding Specialist has been providing funding information to information and referral callers since 1993 and has maintained the database of funding sources since that time. The Funding Specialist will provide annual training to the staff from state and community education, employment, health and community living agencies. These trainings will be held at state or regional meetings of agency staff and through the state tele-communications network. The Director of IPAT will also provide training. She has a Bachelor of Science in Nursing and practiced public health nursing for eleven years. She has provided assistive technology training or managed community training programs for IPAT since 1991. IPAT will partner with St Ambrose University's Occupational Therapy Master's Program to provide as requested training to occupational therapists and cross training to a variety of community providers about assistive technology for community living. The St Ambrose University's Occupational Therapy Master's Program is the only one in Iowa. IPAT will contract with Cass Consulting to conduct training for the Iowa Workforce Development staff and other community employment providers. The Cass Consulting trainer has a Master's Degree in Rehabilitation Counseling, is a certified Assistive Technology Practitioner by the RESNA (Rehabilitation Engineering Society of North America), and developed the assistive technology course for Drake University Vocational Rehabilitation Counseling Program. IPAT will provide as requested technical assistance to the University of Iowa and Drake University to improve pre-service training and continuing education for teachers and vocational counselors. IPAT will identify and contract with experts to carry out any other requested or identified training needs.

IPAT will contract with Easter Seals Iowa to manage its statewide Equipment Services that reutilizes used devices. This program has been in place for more than thirty years, with IPAT

working with the program since the beginning of the project in 1989. Easter Seals Iowa transports devices statewide that are donated or provided to persons who have disabilities. IPAT will work closely with Easter Seals Iowa to develop, advertise, and promote the program statewide. The other two device reutilization activities will continue to be managed through the IPAT information and referral service, which provides statewide services as described above. These programs have been managed by IPAT since the beginning of the program in 1989. These will be more fully described in section 5.2.

IPAT will support the Iowa Able Foundation which is the state alternative finance program. IPAT will contract with the State Public Policy Group (SPPG) that manages the state finance program. SPPG is a private organization that provides technical assistance, administrative support, and consultation to many disability organizations in Iowa. SPPG was able to re-organize the Iowa Able Foundation and successfully apply for federal funds to support the state finance program.

IPAT does not currently have a comprehensive statewide device demonstration center or device loan program. In Year 1, IPAT hired a new staff person to investigate the need, feasibility and interest in device demonstrations and short-term loan programs. Based on information provided by other AT State Programs and budget projections, current IPAT funding is not sufficient to develop a statewide system of demonstration centers or a comprehensive loan program. Based on information provided by members of the proposed Employment Workgroup, there is not sufficient funding (IPAT or state) or interest to develop an employment device demonstration or loan program. After review of the needs and current existing programs managed by other

programs in the state, IPAT decided to fund one pilot community demonstration center in Des Moines, Iowa's largest metro area. During the remainder of Year 1 and in Year 2, IPAT will contract Easter Seals Iowa to establish a demonstration center that will focus on community living and aging in place. In Year 2, IPAT will also investigate how to provide "indirect" device demonstrations statewide. IPAT will continue to investigate funding for additional community demonstration centers or loan programs in partnership with state and community agencies.

IPAT has a sixteen year history working with public and private entities in the state. The IPAT Director and staff participate on many boards, committees, and workgroups that address the assistive technology needs of people with disabilities. Specifically, they have worked with all the community partner agencies and state agencies mentioned above and others such as Early Intervention, Parent Educator Connection, Parent Training Center, Iowa Finance Authority, Fannie Mae, Iowa Civil Rights Commission, Iowa Legal Aid, Iowa Protection and Advocacy, and the Iowa Governor's Development Disabilities Council. The Director and staff of IPAT will continue to provide technical assistance and collaborate with these entities.

All IPAT activities have the goal of increasing the full and meaningful participation of individuals with disabilities in the decisions relating to the provision of their assistive technology devices and services. IPAT seeks input from people who have disabilities, and their family members and service providers on an ongoing basis through meetings, conferences and participating in other advisory boards. The Iowa Council for Assistive Technology is the Advisory Board to IPAT and consists of 56% people who have disabilities or their family members. IPAT activities and materials will be developed with input from assistive technology



users, and their families and service providers. IPAT services are easy to access and use by individuals with disabilities. Information and referral services are available by toll-free telephone, TTY, email, and the web. Translation is available for over 156 languages. All IPAT materials and publications are provided in accessible formats.

**2.1B Identification and Description of the Lead Agency if an Implementing Entity is Designated**

**Not Applicable**

**2.2 Identification and Description of the Implementing Entity** – Identify and describe the Implementing Entity referred to in section 4(c)(1)(B) of the AT Act, if such an Implementing Entity is designated by the Governor.

**Not Applicable**

**2.3 Show of Good Cause for Change in Lead Agency or Implementing Entity** – If the Governor has chosen to change the Lead Agency or, if applicable, Implementing Entity as allowed in section 4(c)(1)(C) of the AT Act, provide an explanation of good cause for this redesignation.

**Not Applicable**

### **Attachment 3: State Advisory Council**

**3.1 Membership of the Advisory Council** - Identify the members of the Advisory Council and each member's designation as an individual with disabilities who uses AT, a family member or guardian of such individual, or a representative of a State agency or other entity.

During the three years of this state plan, the Iowa Council for Assistive Technology (ICAT) will provide consumer responsive advice to the state for the planning and implementing of the activities of the Iowa Program for Assistive Technology (IPAT), the Statewide Assistive Technology Program. ICAT will provide input to evaluation component of IPAT. ICAT will also receive quarterly program reports to evaluate the different state level and leadership activities and provide input and advice to IPAT.

ICAT has been in existence since 1990. The majority of the members on the Council are consumers and family members. During the last four years, ICAT became less involved with the program activities and meetings stopped. This was due to the anticipated end of the program each year and staff reductions, making meeting planning difficult. For this current state plan, the ICAT was reconstituted. Two of the current consumer members and one state agency representative served on the previous Council.

ICAT has eighteen members. Ten members, 55% of ICAT, are individuals with disabilities who use assistive technology or are family members of a person with a disability. The remaining eight members are representatives of state or regional disability-related agencies.

**Members of the Advisory Council**

**Individuals with disabilities:** William Bunn, Ray Gerke, Greg Hanson, Randy Jiminez, Angie Plager, Jaia Rosenfels, Marcia Stasch, Jeannie Theis.

**Family Members:** Becky Coffin, Paula Connolly.

**State or Regional Agency Representatives:** Mary Anderson, Iowa Department of Elder Affairs; Kim Barker, Elderbridge Area Agency on Aging; Tom Brown, Iowa Department of Public Health; Angie Creech, Centers for Independent Living; Michael Barber, Iowa Department for the Blind; Kenda Jochimsen, Iowa Vocational Rehabilitation Services; Doug Keast, Iowa Workforce Development; Steve Maurer, Iowa Department of Education.

The ICAT members live in counties representing both rural and urban populations, and are geographically distributed throughout the state. The devices used by members include mobility devices, computer adaptations, note-takers, aids to daily living and augmentative communication devices.

At this time no ICAT members reflect Iowa's 6.1% minority population. None were nominated from the state disability organizations. IPAT will continue to seek recommendations for minority members.

**3.2 Structure and Operation of the Advisory Council** – Describe the structure and operations of the Advisory Council.

Members of ICAT are selected in two ways: agency representatives are appointed by their respective agencies, and consumer/family member representatives are volunteers nominated by disability-related organizations in the state. All consumer/family members are expected to serve

a three-year term. At the end of Year 2, half of the consumer/family member representatives will be asked to re-volunteer or will be replaced. This will allow ICAT to maintain a base of representatives knowledgeable about the program mission, goals and activities. The agency representatives are asked to serve three-year terms, but are appointed at the will of their agency director and may change at any time.

The ICAT will be led by a consumer Chairperson who is elected by the members of the council. ICAT decisions are made by consensus. The ICAT acts in an advisory capacity, providing comments and suggestions to the IPAT Director and staff about the state plan and program activities.

The ICAT held its annual meetings in July 2005 and 2006. In 2005, it re-elected the previous chairperson, as the current chair of the Council. At the annual meetings, IPAT staff reviewed the draft state plan and proposed activities. Those not in attendance were given the opportunity to make comments electronically or via the telephone. ICAT comments and suggestions were included in the final submitted version of the state plan.

During the three years of this state plan, the ICAT members will provide input and suggestions to IPAT Director and staff about amendments to the state plan and program activities. Annual meetings will be held each summer in relation to the annual report and state plan amendments. More frequent meetings are too expensive, requiring a large amount of staff time, and can be a burden for consumer and family members to attend. IPAT will provide timely communication with ICAT members throughout the year by mail, phone, and email. ICAT members will receive

the program newsletter and any public notices about activities. ICAT members will receive quarterly reports from the IPAT Director on the status of each program activity and any related evaluation data. ICAT will be asked for comments and suggestions after each of these reports. The ICAT will also be requested to provide comments on any state plan amendment before it is submitted. ICAT members will be invited to participate in workgroups that will help plan and implement program activities. For example, in Year 1, the new IPAT staff person met with agency members of the proposed Employment Workgroup to identify the need and feasibility of training, device demonstrations, and loan programs as relates to employment. This included several ICAT members. In Year 2, IPAT will ask for input relating to the assistive technology devices and services for the students with disabilities at the state's colleges. ICAT members will be invited to participate in these and similar activities as they arise.

## **Attachment 4: Measurable Goals**

IPAT will establish a baseline for each of the goals 4.1 through 4.7 during Year 2, and will submit after Year 2 an amendment identifying the long term goal and short-term goals set to improve upon this baseline during Years 3 and subsequent years of the State Plan. This baseline will be established by using a data collection instrument and procedures to be determined by RSA.

### **4.1 Goal for Improving Access to AT in Education**

- Long-term goal:
  - Short-term goal for Year 3:
  - Short-term goal for Year 2: Establish baseline of the percent of appropriate targeted individuals and entities who accessed device demonstration programs and/or device loan programs and made a decision about an AT device or service for educational purposes as a result of the assistance they received.
  - Short-term goal for Year 1: N/A data collection established

### **4.2 Goal for Improving Access to AT in Employment**

- Long-term goal:
  - Short-term goal for Year 3:
  - Short-term goal for Year 2: Establish baseline of the percent of appropriate targeted individuals and entities who accessed device demonstration programs and/or device loan programs and made a decision about an AT device or service for employment purposes as a result of the assistance they received.
  - Short-term goal for Year 1: N/A data collection established.

### **4.3 Goal for Improving Access to AT in Community Living**

- Long-term goal:
  - Short-term goal for Year 3:
  - Short-term goal for Year 2: Establish baseline of the percent of appropriate targeted individuals and entities who accessed device demonstration programs and/or device loan programs and made a decision about an AT device or service for community living as a result of the assistance they received.
  - Short-term goal for Year 1: N/A data collection established.

**4.4 Goal for Improving Access to IT and Telecommunications**

- Long-term goal:
  - Short-term goal for Year 3:
  - Short-term goal for Year 2: Establish baseline of the percent of appropriate targeted individuals and entities who accessed device demonstration programs and/or device loan programs and made a decision about an AT device or service that meets an IT/telecommunications need as a result of the assistance they received.
  - Short-term goal for Year 1: N/A data collection established.

**4.5 Goal for Improving Acquisition of AT in Education**

- Long-term goal:
  - Short-term goal for Year 3:
  - Short-term goal for Year 2: Establish baseline of the percentage of appropriate targeted individuals and entities who obtained devices or services from State financing activities or reutilization programs for educational purposes who would not have obtained the AT device or service.
  - Short-term goal for Year 1: N/A data collection established.

**4.6 Goal for Improving Acquisition of AT in Employment**

- Long-term goal:
  - Short-term goal for Year 3:
  - Short-term goal for Year 2: Establish baseline of the percentage of appropriate targeted individuals and entities who obtained devices or services from State financing activities or reutilization programs for employment purposes who would not have obtained the AT device or service.
  - Short-term goal for Year 1: N/A data collection established.

**4.7 Goal for Improving Acquisition of AT in Community Living**

- Long-term goal:
  - Short-term goal for Year 3

- Short-term goal for Year 2: Establish baseline of the percentage of appropriate targeted individuals and entities who obtained devices or services from State financing activities or reutilization programs for community living purposes who would not have obtained the AT device or service.
- Short-term goal for Year 1: N/A data collection established.



## **Attachment 5: State-level Activities**

**5.1 State Financing Activities** – Describe how the State will implement State financing activities as described in section 4(e)(2)(A) of the AT Act.

The Iowa Alternative Finance Program (AFP) will provide loans to older Iowans, people with disabilities and their families for the purchase of assistive technology (AT) devices and services. This AFP was established in 1998 using funds provided to IPAT under Title I of the AT Act of 1998 and is called the Iowa Able Foundation. In 2004, the Iowa Able Foundation successfully applied for Title III funds of the AT Act of 1998. They also received the state Telework grant to provide loans to persons with disabilities to purchase computers and other equipment they need to telework from their homes.

The Iowa Able Foundation is not administered directly by IPAT. IPAT contracts with an organization called the State Public Policy Group to staff and provide programmatic support to the Iowa Able Foundation. This contract includes funds for staff salaries, marketing efforts, and expenses for Iowa Able Foundation meetings. The Iowa Able Foundation Advisory Board is separate from the IPAT advisory board. The Iowa Able Foundation uses Title III funds to sub-contract with a non-profit organization called The Abilities Fund to operate the loan programs.

Iowa Able Foundation allows older Iowans and Iowans with disabilities and their families to acquire needed assistive technology, home modifications, and Telework equipment. Loans between \$500 and \$10,000 are loaned directly through the Iowa Able Foundation. Loans over \$10,000 are provided through Bankers Trust and or Veridian Credit Union with the loan being guaranteed by the Iowa Able Foundation. Bankers Trust is the largest independent bank in Iowa. Veridian Credit Union's membership recently voted to provide services to persons with

disabilities statewide and developed a partnership with Iowa Able in Year 1. Iowa Able Foundation staff continues to seek out lending institutions in Iowa to create similar programs to expand the pool of resources to older Iowans and individuals with disabilities.

All loans are made available to persons who do not qualify for a regular lending institution loan due to their income level, poor credit history, or lack of credit history. The person or family must demonstrate the ability to pay back the loan. Loans are made for assistive technology devices and services that do not qualify for traditional loans, such as used adapted vans. In addition to the guarantee, the Iowa Able Foundation offers other flexible options such as a reduced interest rate and longer loan terms with smaller payments. In February of 2006, the Foundation Board lowered the interest rate for direct loans to 2%. Applications are available at Bankers Trust, Veridian Credit Union, and are made available statewide through the Iowa Able Foundation staff by calling a toll-free number or filling out the application on Iowa Able's accessible website. Assistance is provided by staff at The Abilities Fund to anyone needing additional help to fill out the forms.

Over the three years of this State Plan, the Iowa Able Foundation will focus on expanding and improving its program. Statewide marketing efforts will be used to increase the number of applicants from all areas of the state. Currently, the Foundation has received applications from 40 of the 99 counties in the state. The Iowa Able Foundation will market directly to the consumers through ads in disability-related and aging-related newsletters and websites. Information is also provided to state and community referral resources so they can share it with their clients. These will include, but is not limited to, medical equipment suppliers, AT vendors,

medical professionals, veteran's organizations, vocational rehabilitation services, and disability organizations.

IPAT will continue to work closely with SPPG and the Iowa Able Foundation. IPAT will refer people who have disabilities and their families to the Iowa Able Foundation through IPAT's information and referral service. Information about the loan programs will be available on the IPAT website. The Iowa Able Foundation will continue to refer consumers and families to IPAT for information about other funding options. IPAT and the Iowa Able Foundation will continue to work together on promotional and awareness activities and products. A consumer member of the Iowa Able Foundation Board is also a member of the Iowa Council on Assistive Technology (ICAT). An IPAT staff person is also on the Iowa Able Foundation Board. SPPG staff and the director of The Abilities Fund worked together with IPAT staff to develop the activities for this section of the State Plan. During Year 2 and 3, IPAT will work closely with the Iowa Able Foundation and The Abilities Fund to implement the data collection instrument and procedures determined by RSA.

**5.2 Device Reutilization Program** – Describe how the State will implement a device reutilization program as described in section 4(e)(2)(B) of the Act.

Device reutilization programs increase the number of consumers who can acquire assistive technology because it is sold at a lower cost or it is provided free when no other funding is available for purchase. Over the three years of this State Plan, IPAT will support three statewide device reutilization programs.

**Used Equipment Referral Service:** IPAT will directly administer the Used Equipment Referral Service (UERS), which lists used devices for sale by consumers and AT vendors. This operates

like a newspaper “want ad.” There is no cost for anyone selling or buying a device to use the service. Anyone who has used AT devices to sell can contact IPAT through the toll-free phone number, by email, or through the website. IPAT encourages used equipment to be sold at 1/3 to ½ the price of a new device. Information about the device is collected, such as brand, model, age, working condition and asking price. The item is listed until it is sold, as long as the caller renews their advertisement every sixty days. The UERS list is provided through IPAT’s statewide information and referral service to callers and the accessible program website. Any person interested in buying something from the list can call IPAT to get the seller contact information or find it on the website. IPAT is not involved in the interactions between the device buyer and seller. IPAT will continue to market the UERS statewide in a variety of ways including ads in disability newsletters, through conference displays and presentations, table tents at meetings and conferences, the program webpage, and through AT vendors. During Year 2 and 3, IPAT will pilot an evaluation process that involves both the seller and buyer. IPAT will get information about the device from the seller. IPAT will ask the seller to ask the buyer to complete and return a provided form (with return postage paid envelope). This form will request the device price and purpose, plus the required customer satisfaction and outcome questions.

**Easter Seals Iowa Equipment Services:** IPAT will continue to contract with the Easter Seals Iowa to manage its Equipment Services. This is a statewide device recycling program and IPAT is the primary financial supporter. Easter Seals Iowa accepts donated used devices from across the state. They clean and refurbish the devices. The devices are provided as “open-ended” loans to individuals who would otherwise not be able to acquire the needed device. In other words, the individual can use the device as long as they need it. The devices are returned to Easter Seals

Iowa when they are no longer needed. Persons of all disability types and incomes are eligible to use this program. Easter Seals Iowa charges a \$25 fee to cover a small portion of the administration and equipment transportation costs. This fee is waived if the person is unable to pay. People can find out what equipment is available by calling Easter Seals Iowa through a toll-free number or by email. During Year 1, Easter Seals Iowa determined that it was best to use a variety of strategies to increase equipment donations, including local, regional and statewide activities. Over the three years of this State Plan, Easter Seals Iowa will try to identify ways to reduce costs of equipment transportation, refurbishing, and cleaning. IPAT will work with Easter Seals Iowa to solicit used devices for donation to Easter Seals Iowa Equipment Program or to sell through IPAT's UERS. During Year 2 and 3, IPAT work closely with Easter Seals Iowa to implement the data collection instrument and procedures determined by RSA.

**Loan Closet List:** IPAT will continue to directly maintain a comprehensive listing of all device reutilization programs in the state of Iowa and in neighboring states. In Iowa, these programs are called "loan closets". These are programs that take in donated used devices and provide "open-ended" loans of those devices. Most are free or charge a minimum administrative fee. Each program has their own eligibility criteria which might be age, disability or diagnosis type, income or geographic area. Each program also provides different types of assistive technology devices. This list is updated annually and currently has 212 local or state device "loan closets". The database has information about each loan closet such as name, sponsoring organization, location, contact information, types of devices accepted or loaned, fees, and any eligibility criteria. This information is provided as part of IPAT's statewide information and referral service

to callers and on the program's accessible website. Individuals then contact the agency or the disability-related organization in their area to see if the type of device they need is available. In

Year 1, IPAT's feasibility study determined it was not possible to accurately list the actual devices currently available in the community "loan closets" on the IPAT website. In addition, IPAT is not able fund the staff time it would take to collect and report the required device reutilization data elements for these community "loan closets". IPAT will report the number of referrals to the "loan closets" across the state under 8.2 Public Awareness Activities: information and referral.

During Year 1, IPAT staff met with agency members of the proposed Employment Workgroup and determined that an employment device recycling program was not feasible. The proposed Employment Workgroup was not established in Year 1 for three main reasons. First, the delay in hiring the new staff person made it more time effective to have this discussion while he was introducing himself to agency staff. Second, it was not practical to host an Employment Workgroup when AT was only a small part of the very large employment issue in the state. Discussions with the agency staff determined that it was not a high priority or feasible within IPAT or the state funding to develop a separate device recycling program for employment at this time. IPAT will work with state agencies and organizations to develop employment device reutilization as appropriate and if future funding opportunities become available.

During Year 2, the Director of IPAT will participate in a Department of Education workgroup that will redesign its AT services. This could potentially include recycling of devices and

transition of devices to post-secondary settings (see 8.3 Coordination and Collaboration). Any recommendations or plans would be implemented in Year 3 of this State Plan.

**5.3 Device Loan Program** – Describe how the State will implement a device loan program as described in section 4(e)(2)(C) of the Act.

Device loan programs allow persons with disabilities and their families to try out a device for a short period of time, such as 3-6 weeks, to determine if that device meets their needs.

At this time IPAT does not directly administer or support a *comprehensive* statewide device loan program. It directly administers a small statewide augmentative communication device and software loan program. Current funding levels will not allow IPAT to establish a statewide comprehensive device loan program. IPAT will work to expand or develop a statewide comprehensive device loan program as appropriate.

During the three years of this State Plan, IPAT will continue to directly administer the augmentative communication device and software loan program out of the Disability Resource Library (DRL) that is part of the Center for Disabilities and Development (CDD). This program is available to any Iowan with a disability or their family members and service providers. The program is primarily used by persons using CDD clinical augmentative communication services, but it is available to anyone in the state. The DRL can be contacted through their accessible website or by calling the DRL toll-free number. The IPAT website will offer a direct link to the DRL. The only charge for the service is the cost to the individual for return postage. The items are available for up to three weeks. IPAT will implement the data collection instrument and procedures determined by RSA.

During Year 1, IPAT identified existing device loan programs in the state and investigated the feasibility of establishing a statewide loan program or collaborating/contracting with community agencies to pilot three community device loan programs. There are a many existing device loan programs or services in the state that provide services to a specific population or geographic area. These include: The Iowa Early Intervention program, Early Access; St Ambrose University Occupational Therapy Program in Davenport; Department for the Blind; School for the Blind; Area Education Agencies; some of the reutilization “loan closets” mentioned in Attachment 5.2; centers for independent living; rehabilitation centers at regional hospitals including the one in Mason City; and several Area Agencies on Aging. In addition, many of the state’s AT vendors will loan devices to consumers. For example, one statewide augmentative communication vendor will loan devices to students for education purposes and adult consumers for employment or community living purposes. IPAT refers consumers and their service providers to appropriate device loan services through its information and referral service (as described in Attachment 8.2). IPAT also helps the equipment loan programs connect with each other through the information and referral service, newsletter and technical assistance to the individual services.

Through the Year 1 discussions with agency staff from the proposed Employment Workgroup, as described in Attachment 5.2, it was determined that an employment device loan program was not a high priority. There are not sufficient IPAT or agency funds to purchase the very wide range of possible devices used in employment. IPAT will not proceed to develop an employment device loan program at this time.



Overall, it was determined not to be possible with current funding for IPAT to establish a *comprehensive* statewide device loan program, to establish multiple community pilot programs, or to collaborate/contract with existing loan programs at this time for several reasons. First, from the technical assistance information provided by the National Assistive Technology Technical Assistance Partnership (NATTAP) and RSA, it was determined to be too costly. There are not sufficient IPAT funds to purchase devices and manage the service. There are also not sufficient funds to support or expand the many existing loan programs. Second, it was too difficult and/or too costly to get the required device loan data elements from the numerous community agencies already doing device loans. Over the three years of this State Plan, IPAT will continue to refer consumers to the existing loan programs. IPAT will also work with existing device loan programs to improve their capacity through requested training and technical assistance. IPAT will also work with AT vendors in the state to expand the practice of loaning equipment across settings.

During Year 2, the Easter Seals Iowa Device Demonstration Center in Des Moines (see Attachment 5.4) will investigate the feasibility and if possible implement device loans in a limited way. And as described above in Attachment 5.2 and in Attachment 8.3, the Director of IPAT will participate in a Department of Education workgroup that will redesign its AT services. This could potentially include expansion of device loan services which would be implemented in Year 3 of this State Plan. IPAT will expand or develop device loan services as appropriate.

In all of these activities, IPAT is striving to create a statewide *system* of device loan programs. This system will build on, not duplicate, the efforts of existing device loan programs. The

programs will be expanded across the state if funding is secured. The whole system together will offer persons with disabilities, and their families and service providers the opportunity to experience a number of assistive technology devices. Allowing them to compare and contrast different devices will help them make informed decisions about what devices to purchase or whether to purchase at all.

**5.4 Device Demonstration Program** – Describe how the State will implement a device demonstration program as described in section 4(e)(2)(D) of the Act.

Device demonstrations allow people with disabilities, and their families and service providers to compare various AT devices and determine what devices may meet their needs. Currently, IPAT does not administer or support a statewide *comprehensive* device demonstration center. Funding levels will not allow IPAT to establish a statewide comprehensive demonstration center demonstration program.

During Year 1, IPAT identified existing device demonstration centers or services in the state and investigated the feasibility of establishing a statewide demonstration center or collaborating/contracting with community agencies to pilot three community device loan programs.

IPAT identified that there many existing device demonstration centers or services in the state. Education devices are demonstrated statewide by the Area Education Agencies (AEA) for 0-3 year olds in Early Intervention, and for preschool and k-12 students with disabilities. The School

for the Blind provides statewide device demonstrations for students with vision impairments.

The Iowa Department for the Blind operates a demonstration center for employment, education and community living devices for adults with vision impairments. The School for Blind provides device demonstrations at local schools for students and their families. The Low Vision Clinic at the University of Iowa Hospitals and its three outreach clinics have demonstration centers for persons of all ages with low vision. Relay Iowa and Access Iowa Programs operate the state's telecommunications demonstration center and also does community demonstrations across the state. The Iowa Vocational Rehabilitation Services operates a demonstration center in its state office in Des Moines. Some colleges have student services that demonstrate educational devices. Iowa State University has a Universal Design Center for training purposes that can do a limited number of demonstrations. Many AT vendors provide demonstrations of devices relating to activities of daily living, augmentative communication devices, or software programs in their stores, school settings or in customer's home. Finally, several hospital rehabilitation centers do devices demonstrations.

Overall, it was determined not to be possible with current funding for IPAT to establish a *comprehensive* statewide device demonstration center, to establish three community pilot centers, or to collaborate/contract with existing agencies or services at this time for several reasons. First, from the technical assistance information provided by the National Assistive Technology Technical Assistance Partnership (NATTAP) and RSA, it was determined to be too costly. There are not sufficient IPAT funds to purchase the variety of devices and staff one statewide center. Second, because of transportation barriers, one center would not really be accessible statewide. Third, there are not sufficient IPAT funds to support or expand the

numerous existing demonstration services. And, it was too difficult and/or too costly to get the required device demonstration data elements from these services. And finally, there does not appear to be a need to support or expand two of the proposed community pilot centers. In the Davenport and the eastern Iowa region, device demonstrations are provided by St Ambrose University Occupational Therapy Program and the Illinois/Iowa Center for Independent Living. In Mason City and the north central Iowa region, consumers can get device demonstrations from the regional hospital and AT vendor partnership. Over the remaining years of this State Plan, IPAT will continue to refer consumers to the existing demonstration programs.

Through the Year 1 discussions with agency staff from the proposed Employment Workgroup, as described in Attachment 5.2, it was determined that an employment device demonstration program was not a high priority. There are not sufficient IPAT or agency funds to purchase the very wide range of possible devices used in employment and to manage a program across the sixteen regional Iowa Workforce Development/Vocational Rehabilitation offices. IPAT will not proceed to develop an employment device demonstration center or service at this time.

During the remainder of this State Plan, IPAT will contract with Easter Seals Iowa to develop and manage a pilot demonstration center in Des Moines which is the state's largest metro area. This center would also serve the central region of the state. This center will focus on devices that focus on independent living, aging in place, support caregivers, and community living. This focus was decided on because there appears to be sufficient demonstration services for education, employment, and information/telecommunications. The need was also established by the Iowa Olmstead Real Choices and other human service systems re-design projects with which

IPAT collaborates. This pilot center will also develop an implementation plan that can be used in other communities if additional funding is secured. IPAT staff will work closely with Easter Seals Iowa to develop the center and to implement the data collection instrument and procedures determined by RSA.

In addition, in Year 2, IPAT will investigate how in-direct demonstrations could be developed and used with this pilot center and other partner programs. For example, in-direct demonstrations produced on a DVD could be used by Centers for Independent Living and Area Agencies on Aging. Also, in-direct demonstrations might be used for employment settings.

Over the remaining years of this State Plan, IPAT will work with existing device demonstration services to improve their capacity through requested training and technical assistance. IPAT did not work with Indian Hills Community College as proposed during Year 1 because the universal designed home project was not funded. As described above in Attachment 5.2 and Attachment 8.3, the Director of IPAT will participate in a Department of Education workgroup that will redesign its AT services. This could potentially include expansion of device demonstration across the early intervention, education and transition services which would be implemented in Year 3 of this State Plan. The University of Iowa, College of Education is developing the Iowa Center for AT in Education and Research (ICATER). The IPAT Director will continue on the Advisory Board. ICATER is expanding its device demonstration service for University of Iowa students, faculty and staff. The ICATER demonstration center will also be used for awareness and training activities for pre-service education and vocational rehabilitation students, and continuing education training for area community teachers.

In all of these activities, IPAT is striving to create a statewide *system* of device demonstrations. This system will build on, not duplicate, the efforts of existing demonstration programs. The community programs will be expanded across the state if funding is secured. If feasible, the use of in-direct demonstrations by IPAT and others in the system will improve access to demonstrations statewide. The whole system together will offer persons with disabilities, and their families and service providers the opportunity to experience a number of assistive technology devices while being guided by experts. Allowing them to compare and contrast different devices will help them make informed decisions about what devices to purchase or whether to purchase at all.

## **Attachment 6: Comparable Support**

**6.1 Source and Amount of Support** – Identify the State-level activity for which there is comparable support, the source of this support, the amount of the support, and the project year for which this support is being provided.

**Not Applicable**

**6.2 Comparability** -- Demonstrate that this support is comparable in terms of funding and that the activities are comparable in terms of scope.

**Not Applicable**

**6.3 Coordination and Collaboration** – Describe how the State will coordinate activities and collaborate with the appropriate entity, if the comparable funds are provided to, or the activities are conducted by, an entity other than the Lead Agency or Implementing Entity.

**Not Applicable**

## **Attachment 7: State Flexibility**

**7.1 Activity** – Identify each State-level activity the State is choosing not to carry out.

**Not Applicable**

**7.2 Maintenance of Statewideness and Comprehensiveness** – Demonstrate that the Statewide AT Program will continue to be comprehensive without conducting this activity.

**Not Applicable**

**7.3 Achievement of Measurable Goals** - Demonstrate that the State can reach its measurable education goals, employment goals, telecommunications and information technology goals, and community living goals without conducting such activities.

**Not Applicable**

**7.4 Coordination and Collaboration** – Describe how the Lead Agency or Implementing Entity will coordinate activities and collaborate with entities in the State that do conduct this activity, if the State chooses not to conduct this activity because another entity already conducts it.

**Not Applicable**



## **Attachment 8: State Leadership Activities**

**8.1 Training and Technical Assistance Activities** – Describe how the State will provide training and technical assistance to enhance the knowledge, skills, and competencies of individuals from local settings statewide, including representatives of State and local educational agencies, other State and local agencies, early intervention programs, adult service programs, hospitals and other health care facilities, institutions of higher education and businesses as described in section 4(e)(3)(B)(i) of the AT Act.

### **Training**

Over the three years of the State Plan, IPAT will engage in a number of training activities.

- IPAT will continue to provide requested training for persons with disabilities, their family members, and service providers. IPAT staff will customize the training for the audience or on specific topics. When the IPAT staff cannot provide the training, IPAT will contract with assistive technology experts from the clinical services staff at the Center for Disabilities and Development or other agencies. Because IPAT provides training to agencies and organizations by request, it is difficult to predict all of the training that will be provided over the next three years.
- The IPAT Funding Specialist will provide annual statewide training about funding options and procedures to service providers in education, vocational rehabilitation, and health-human services. This free training is provided statewide through the state telecommunications network. We market this training to service providers through direct mailings, email announcements, advertisements on the IPAT webpage, and notification through the state agencies to their staff.
- IPAT will work with the St Ambrose University Occupational Therapy Program to provide requested statewide assistive technology training to occupational therapists, and cross training for other community human service and health professionals. The training will

include a basic understanding of AT, using AT in the community and home, and sources of funding for AT. The training will be developed to include information for a broad array of disabilities and devices. St Ambrose did not receive the anticipated grants to develop and implement this training, so IPAT will have to contract for this training. IPAT will provide technical assistance to St Ambrose in Year 2 to develop the training modules, assist in coordinating requested training with community agencies in Year 2 and 3.

- In Year 1, IPAT contracted with FMR Portfolio to provide the Iowa Contractor Network training across the state. FMR Portfolio is a private architecture business that specializes in accessible and universal design. It developed this training for IPAT. They have been conducting the training across the state and at community college building trade programs for the past three 3 years. The training for home contractors and remodelers includes a basic understanding of disabilities, and details about how to apply universal home design and accessibility features. In the Fall of Year 1, FMR provided the training in communities across the state. This was collaborative program. The Iowa Department of Elder Affairs funded Area Agencies on Aging (AAA) to manage the trainings plus paid for the contractor meals. Continuing education credits were provided through Indian Hills Community College in Ottumwa, Iowa. The training was marketed through direct mail, through local service providers, and advertisements in local papers. In Year 1, FMR started the process to make the Iowa Contractors Network a not-for-profit organization independent of IPAT. This will allow the program to seek funds to become the state or regional training center for accessible housing and universal home design.
- In Year 1, IPAT had a contract from the Department of Education to provide training and technical assistance to all the Area Education Agencies (AEA) AT Liaisons. In Iowa, the

AEAs are the recognized technical assistance and training provider to local school districts and teachers. In Year 1, IPAT arranged software publishers to provide training to these AT Liaisons, other AEA staff and local teachers. IPAT then contracted with the AT Liaisons to coordinate training to local area teachers about these same software applications. The contract with the Department of Education will not continue into Year 2. So IPAT will not be working with directly with the AEA AT Liaisons.

In Year 2, as described above in Attachment 5.2 and Attachment 8.3, the Director of IPAT will participate in a Department of Education workgroup that will redesign its AT services. It is anticipated that there will recommendations and action steps that include training and technical assistance for a variety of AEA and LEA staff. This could potentially include training across the early intervention, education, ITS/media and transition services. IPAT will make amendments to this State Plan for Year 3 as needed.

- Through the Year 1 discussions with agency staff from the proposed Employment Workgroup, as described above in Attachment 5.2, it was determined that IPAT training for Iowa Vocational Rehabilitation Services (IVRS) and Iowa Work Force Development was not needed. IVRS provides training and technical assistance to the Statewide AT Team and field staff. Similar to the AEA AT Liaisons described above, the IVRS also has a team of representatives from the regional offices that have received additional training and work to improve access to assistive technology through training of local office staff and policy changes. The Department of Iowa Workforce Development has regional disability experts, Navigators, who also have expertise in assistive technology. As described in 2.1, IPAT

contracts with an employment specialist to provide training to the Iowa Workforce Development staff and other employment providers. Drake University and the University of Iowa College of Education have both received grants to expand the AT component of the Vocational Rehabilitation Programs. And finally the Department for the Blind staff is well trained in employment assistive technology.

The agency workgroup members did identify a need for human resource managers to receive training about the role of assistive technology in employment, the selection process, funding options and resources. IPAT is working with the Central Iowa Chapter of the State Human Resource Managers Association (SHRM) to develop a training that will be provided in Year 2. This training will be provided to the other regional chapters of SHRM as requested in Year 2.

### **Technical Assistance**

IPAT will continue to provide technical assistance to a wide variety of state and local agencies and organizations. Because IPAT provides technical assistance to agencies and organizations by request, it is difficult to predict all the types of technical assistance that will be provided over the three years of this State Plan. The following are just some of the known technical assistance that IPAT will be providing over the three years of the grant.

- In Year 1, IPAT worked with Indian Hills Community College to develop of plan to expand its current building trades program. They will seek funding from identified appropriate sources as identified. No further technical assistance is needed at this time.

- As mentioned above, the Director of IPAT will continue as a member of its Advisory Board and provide technical assistance to the University of Iowa College of Education Iowa Center for AT in Education and Research. ICATER will have an assistive technology demonstration center for University of Iowa students, faculty and staff. This center will also infuse assistive technology throughout the College's pre-service curriculum for regular and special education teachers, and provide continuing education programs on assistive technology. This activity will occur over the full three years of this State Plan.
- IPAT and the AEA AT Liaisons provided the requested technical assistance to evaluate and make recommendations regarding the Iowa Early Intervention assistive technology services, demonstrations, and loan programs across the state. This information will be used in Year 2 by the Department of Education AT Services Workgroup previously mentioned. The Director of IPAT will be a member of and provide technical assistance to this workgroup. IPAT will submit amendments to the State Plan for Year 3 if appropriate and feasible activities are identified.
- IPAT will continue to provide technical assistance to the Iowa Secretary of State regarding the implementation of the State Plan for HAVA (Help America Vote Act). As part of the State Advisory Board, during Year 1 IPAT staff provided technical assistance on the purchase of accessible voting machines and the training for poll workers. It is anticipated that this activity will continue for the full three years of this State Plan.
- IPAT staff will continue to provide technical assistance through participation at meetings and membership on committees and advisory Boards.

IPAT anticipates providing technical assistance in a similar manner over the next three years.

**Transitioning**

The AT Act requires that IPAT specifically focus on training and TA around transition. This includes transition for students with disabilities who are leaving high school for employment or post-secondary education and transition for those entering or maintaining community living.

- During Year 1, IPAT contracted with assistive technology clinicians from the Center for Disabilities and Development (CDD) to provide training and technical assistance to the staff at the Woodward Resource Center. This is the state Intermediate Care Facility for Mental Retardation Residential Services (ICF:MR). Woodward requested staff training and technical assistance in assistive technology for activities of daily living and employment, and in particular, augmentative communication. The goal of this training was to identify and provide better supports for residents moving from institutional into community settings.
- IPAT staff will continue to provide technical assistance to the Iowa Olmstead Real Choices Taskforce and project. IPAT will provide technical assistance relating to the importance of providing funding for assistive technology and home modifications in the state Medicaid and Medicaid Waiver programs. IPAT may also provide technical assistance relating to the evaluation of nursing homes' consideration and provision of assistive technology services and devices as part of admission and discharge planning.
- During Year 1, IPAT met with several of the youth transition projects at the Iowa Governor's Developmental Disabilities Council offices. From this activity, IPAT participated in the development of a collaborative website for transitioning youth. Users of this website are linked to IPAT's information and referral service.
- In Year 2, IPAT will participate and provide technical assistance to the Iowa Department of Education AT Services Workgroup. It is anticipated that there will be recommendations

relating to transition. IPAT will submit amendments to the State Plan as the program details, budget and partners are identified for these activities.

IPAT will submit amendments to the State Plan for Year 3 based on the outcomes of these projects and any additional identified needs or requests for training and technical assistance.

**8.2 Public Awareness Activities** – Describe how the State will provide information to targeted individuals and entities relating to the availability, benefits, appropriateness, and costs of assistive technology devices and assistive technology services as described in section 4(e)(3)(B)(ii) of the AT Act.

Over the three years of this State Plan, IPAT will use many approaches to increase awareness about the benefits of assistive technology devices and services, as funding and staff time allows. IPAT will have displays at state conferences that are attended by consumers, their families, and service providers. The free program newsletter will go out every other month. This newsletter is provided in print, Braille, and audio tape through the mail. IPAT also provides an email notice that provides a link to the web-based version of the newsletter. The newsletter includes funding information, featured device(s), information about the Used Equipment Referral Service, and reminders to call the information and referral service for help and information. Public service announcements will be sent to state television and radio stations. IPAT will provide newsletter articles and clip-art ads for publication in the newsletters of disability-related groups. These articles will be about AT devices and services as it relates to the organization. IPAT staff will make awareness presentations to general audiences or targeted groups about AT as requested. IPAT also provides information about assistive technology devices, services, and policies on its website.

### **Information and Referral**

Iowa COMPASS is the statewide information and referral on disability-related services including assistive technology devices and services. As described in 10.2, Iowa COMPASS is funded by several state agencies. Through Iowa COMPASS, IPAT staff provides its information and referral services to consumers, families, and service providers. During Year 1, IPAT decided that it was no longer efficient use of staff time and funds to maintain its own database of devices. So, IPAT staff now uses a combination the web-based databases of assistive technology devices provided through national AT website at Georgia Tech ([www.assistivetech.net](http://www.assistivetech.net)) and Abledata ([www.abledata.com](http://www.abledata.com)). The complete IPAT device database was provided to Georgia Tech. In IPAT staff will continue to maintain an extensive database of assistive technology funding sources. Iowa COMPASS is a free service and is provided statewide through a toll free number, toll-free TTY, email, and the web. Through Tele-Interpreters we can offer translation and interpretation for 156 languages. The coordination of effort between IPAT and Iowa COMPASS is simplified due to the fact that they share the same Director and are located in the same office area at the Center for Disability and Development.

**8.3 Coordination and Collaboration** – Describe how the State will coordinate activities among public and private entities that are responsible for policies, procedures, or funding for the provision of assistive technology devices and assistive technology services to individuals with disabilities, service providers, and others to improve access to assistive technology devices and assistive technology services as described in section 4(e)(3)(B)(iii) of the AT Act.

Because coordination and collaboration with public and private entities often is based on emerging or changing policies and procedures, it is difficult to anticipate all of the coordination and collaboration activities that IPAT will undertake over the next three years. In the past, IPAT has participated on task forces, committees, and advisory boards sponsored by state agencies and grant projects. As member of these entities or disability networks, or acting alone, IPAT has



created change in laws, policies, and procedures that improve access or acquisition of assistive technology devices.

Over the three years of this state Plan, IPAT will continue to improve access to and acquisition of assistive technology devices and services by working with a variety of agencies and organizations. This includes:

- **The Iowa Olmstead Real Choices Taskforce and Grant Project.** As described above in 8.1, acquisition of assistive technology devices and services could be improved through changes to direct Medicaid, the Medicaid Waiver programs, and, if implemented in Iowa, the Cash and Counseling programs.
- **The Iowa Aging and Disability Resource Center.** This federally-funded project is working with IPAT and Iowa COMPASS to improve access to information about services that would enable a person to stay in their home and community. This includes assistive technology and home modifications.
- **Iowa Department of Education AT Workgroup.** IPAT will participate in the previously mentioned Iowa Department of Education (IDOE) AT Workgroup that will be meeting during Year 2. The AT Workgroup will consist of representatives from all levels of state, AEA and LEA services, plus family members. During Year 1, the Director of the IDOE committed to redesigning the education AT services in the state to better meet the promise of AT. The workgroup will consider all AT services: awareness, training, demonstration, evaluation, provision, funding, and data management.

## **Attachment 9: Involvement of Public and Private Entities**

**9.1 Nature and Extent of Resources** – Describe the nature and extent of resources that will be committed by public and private collaborators to assist in accomplishing identified goals.

As described in Attachment 5, IPAT will not be working St Ambrose University, and Elderbridge Area Agency on Aging to implement Device Demonstration and Loan Programs. IPAT will be working during the three years of this State Plan to develop a demonstration center. Since this pilot center is not fully planned yet, the exact nature and level of resources is not known. It is anticipated that Easter Seals Iowa will provide some level of general administrative support for the program such as office supplies, telephone, printing, postage, and community room rental, as in-kind contributions. It is also expected that AT vendors who participate in the pilot demonstration and loan programs will provide staff time and devices for free or at discounted rates, as in-kind contributions.

As described in 5.2, IPAT will be contracting with Easter Seals Iowa to support its Equipment Services that recycles devices in a open ended loan. Easter Seals Iowa also receives funding for its general administration and this equipment reutilization service from a variety of grants, contributions and donations. Easter Seals Iowa will continue to partner with community organizations to carry out the service, such as equipment pick-up, delivery, refurbishing, and advertising efforts.

As described in 8.1, in Year 2 IPAT will be working with a variety of experts to provide requested training, possibly including St Ambrose University, Drake University, and the University of Iowa College of Education. This will be through contracts or partnerships depending on the activity.

**9.2 Mechanisms to Ensure Coordination** - Describe the mechanisms established to ensure coordination of activities and collaboration between the implementing entity, if any, and the State.

**Not Applicable**

**9.3 Involvement of State Advisory Council** - Describe the nature and extent of the involvement of the State Advisory Council in the planning, implementation, and evaluation of the activities carried out through the grant, including setting the measurable goals required in section 4(d)(3).

The Advisory Council met once before the submittal of the original plan and as amended in order to provide advice and approve how activities are to be carried out. The final draft of the original and amended plan was provided for review and approval by email before submission.

The Council members will be invited to participate in activity planning and workgroup meetings.

The Council will receive quarterly reports from the IPAT Director on the status of activities and any activity evaluation data. They will be able to offer suggestions for improvement and change based on those reports. During the year, all submitted amendments to the plan will be reviewed and approved by the Council. The Council will meet in person to review, make suggestions to, and approve the Year 3 plan amendments. The Council members will help IPAT establish the measurable goals to be submitted in Year 3 for Measurable Goals 4.1 through 4.7, using the baseline that will be established using the data collection instrument and procedures to be determined by RSA.

## **Attachment 10: State Support**

**10.1 State Support for State-level Activities** – If applicable, describe how the State will support with State funds any State-level activities described in section 4(e)(2).

IPAT is not contracting with the Department for the Blind to administer its device demonstration center and services as proposed in the original State Plan. That project is fully funded.

At this time no other state funds are expected during Year 2. It is impossible to identify what type and amount of support will be provided by the state for any related device reutilization, loan or demonstration activities that will be identified by the Employment Workgroup described in 5.2.

**10.2 State Support for State Leadership Activities** - If applicable, describe how the State will support with State funds any State Leadership activities described in section 4(e)(3).

As described in 8.1, IPAT received contract funds from the Department of Education to provide training and technical assistance to the AEA AT Liaisons during Year 1. As anticipated Year 1 of this State Plan was the last year for this contract.

As described in 8.2, the IPAT information and referral service is provided through Iowa COMPASS, the statewide disability information and referral service. IPAT funds only the assistive technology component of this service. The overall administration costs of this service are funded by the Governor's Developmental Disability Council, the Center for Disabilities and Development at the University of Iowa, and the Iowa Departments of Education, Vocational Rehabilitation, and Human Services. Iowa COMPASS is also receiving funds from the Iowa Department of Elder Affairs, as part of the Aging and Disability Resources Center. These funds

are being used to up-grade the information and referral software application and to increase the usability of the webpage search tool. This will continue in Year 2.

## Attachment 11: Allocation and Utilization of Funds

11.1 Tracking Expenditures – Describe planned procedures for tracking expenditures for activities described in sections 4(e)(2) and (3).

All departments and units of the University of Iowa use the same electronic web-based Fiscal Information System (FIS) to record and track income and expenditures. An elaborate coding system has been developed within FIS to enable detailed accounting by “business unit” and type of expenditure. IPAT will maintain separate business units for State Level and State Leadership Activities under this grant and will code expenditures accordingly. At any time, a report can be obtained to monitor expenditures to assure that IPAT is in compliance with the percentages and budget amounts as per the State Plan. It will be the responsibility of the IPAT Director to monitor expenditures on a monthly basis.

11.2 Proposed Budget Allocations – Attach a budget containing proposed allocations for activities described in sections 4(e)(2) and (3).

The following are proposed budget allocations for State Leadership and State Level Activities for Year 1 and 2 of the project. These numbers will serve as an estimate.

Proposed Allocation	Distribution	Total Award Amount	
		<u>Year 1</u>	<u>Year 2</u>
		<b>\$359,191</b>	<b>\$373,743</b>
State Level	60%	\$199,551	\$ 207,635
State Leadership	40%	\$133,033	\$ 138,423
<i>Transition</i>	5% (of 40%)	\$ 9,985	\$ 6,921
Indirect Costs	8%	\$ 26,607	\$ 27,685
<b>TOTAL</b>		<b>\$359,191</b>	<b>\$373,743</b>

Within the above budget, IPAT proposes to apportion funds for specific activities in the following manner.

State Level Activities	Proposed Allocation	
	<u>Year 1</u>	<u>Year 2</u>
State Financing Activities	\$41,092	\$42,000
Device Reutilization Program	\$69,629	\$72,000
Device Loan Program	\$44,958	\$10,000
Device Demonstration Program	\$43,872	\$83,635

State Leadership Activities	Proposed Allocation	
	<u>Year 1</u>	<u>Year 2</u>
Training and Technical Assistance Activities	\$19,637	\$30,000
Transition	\$ 9,245	\$ 7,000
Public Awareness Activities	\$89,111	\$80,000
Coordination and Collaboration	\$15,040	\$21,423